

TOWN OF GRANBY
Granby Library Board Meeting
October 9, 2012
held at Granby Public Library

Call to order: A quorum was present and the meeting was called to order at 7:00 p.m.

Members present: Chairman Lynn Lochhead, Dick Lydon, Jennifer Pizzanella, Robert Donna, Carol Bressor, Pam Jones, and Judy Goff arrived at 7:05 p.m.

Excused: S. Ball

Absent: J. Guarco

Staff: Kelly Marszycki

Visitor: Bobbie and Bruce Sullivan

Minutes

The Board reviewed the meeting minutes of July 9, 2012 and September 10, 2012.

ON A MOTION by R. Donna, seconded by J. Pizzanella, the Board voted unanimously (6-0-0) to approve the minutes of the meeting of July 9, 2012 as presented.

ON A MOTION by J. Pizzanella, seconded by P. Jones, the Board voted unanimously (6-0-0) to approve the minutes of the meeting of September 10, 2012 as presented.

Visitor

Bobbie Sullivan noted the Cossitt Country Fair has been rescheduled to this upcoming Sunday.

Public Comment

None.

Director's Report – Kelly Marszycki:

<u>Statistics for September</u>	<u>Granby</u>	<u>Cossitt</u>	<u>Total</u>
Circulation	8,463	97	8,560
Program attendance: GPL – (YTD) 911		Cossitt Library: (YTD) 142	
Interlibrary Loans - Loaned: 158		Borrowed: 320	
Connecticard: 1,186			

Ms. Marszycki reviewed the statistics for September noting that numbers are down, slightly, but are expected to pick up again in October.

- The new hours at the libraries went into effect as of October 1st.
- The Enews letter will be sent quarterly to school principals. They will distribute it to the faculty.
- CONNECT Consortium – discussions have begun regarding the libraries becoming part of this. The library is working on collections and registered resident patrons for Connect so they can work up some estimations by December. It may be that funds for this would come from the capital improvement funds over a two-year period of time.
- Staff Continuing Education – classes are scheduled for several staff members in the upcoming months.
- Teen Tech Tutors – with a gift from GLA of eReaders, the GPL is collaborating with the Senior Center and Youth Services to pilot a Teen Tech Tutor Program. The High School Media Specialist has been contacted for recommended names of students who excel at the technical aspects.

- Building issues – the gazebo at Cossitt Library is complete and wiring is being installed for lighting. Public Works will be installing a walkway and stairs up the slope to the library. After attending a Safety Meeting, Ms. Marszycki reported the alarm system at Cossitt will remain in place. Mr. Sullivan stated the present alarm system has a key, which “hangs up” occasionally. Maybe a keypad would work better.
- Rhonda Gilbert has been promoted to Assistant Library Director. A part-time Library Assistant is being advertised now.

Old Business

Cossitt Sign: Chairman Lochhead said the \$1,300 from the library has been paid to Belmeade Sign. Chairman Lochhead will contact Belmeade Sign to inquire as to the next step in this process. Ms. Marszycki will speak with J. Klase at Public Works regarding setting the posts for the sign at Cossitt Library. She will also discuss with him, the town’s financial support for this sign. Chairman Lochhead reiterated that Mr. Godard from Belmeade Signs is to contact Mr. Klase regarding the color of paint used at Cossitt Library, so that the sign can be made to match.

ACLB Meeting – October 25, 2012: Chairman Lochhead hasn’t received any requests to attend this meeting.

Terms Expiring January 2013: Pam Jones, will seek reappointment. Shawn Ball will not seek reappointment. This will leave a (D) vacancy. Bob Donna has not yet decided.

Long-Range Plan: Chairman Lochhead thanked everyone involved for their participation in this project. She feels this is a good document and will be a good guide for some pieces to be looked at over the next five years.

Chairman Lochhead has the master document for tonight’s meeting – all changes will be noted here. This document was reviewed page by page. Punctuation, capitalization, wording, spacing, a consistent font, consistent margins, and hyphenation were all addressed. Changes to be made on the organizational chart will be made by B. Donna. On page 21, it was noted there are a lot of spelling errors. Whereas these comments were taken from a survey, they should remain as reported. A note can be put at the bottom of this page: The responses on this page are as submitted.

ON A MOTION by J. Goff, seconded by C. Bressor, the Board voted unanimously (7-0-0) to accept the Long-Range Plan as presented.

J. Pizzanello left the meeting at 8:12 p.m.

The Long-Range Plan meeting scheduled for November 5th is cancelled. This meeting will be rescheduled. It is hoped the Long-Range Plan can be presented to the Board of Selectmen at their November 5th meeting. It was decided that 40 copies of the Long-Range Plan should be printed.

New Business

None.

The next meeting will be **Tuesday**, November 13, 2012 at Granby Public Library. Please note: the Library will be closed, so go to the back door to enter.

Adjournment

ON A MOTION by P. Jones, seconded by D. Lydon, the Board voted unanimously (6-0-0) to adjourn the meeting at 8:20 p.m.

Respectfully submitted,

Susan Christian
Recording Secretary